**Notice No: DCE/GGN/IQAC/2020-21/08**                    **Date: 18ᵗʰ September, 2020**

## NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 21ˢᵗ September, 2020 on Microsoft Teams at 12:30 P.M. Attendance is compulsory.

**AGENDA of the Meeting**

- To discuss innovative teaching methodologies of B.Tech and M.Tech Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss about conducting mentoring sessions for students.
- To discuss action taken against feedback of different stakeholders.
- To discuss on discontinuation of B.Tech IT programme.
- To present AQAR for any modifications to the respective criteria heads.
- To discuss about certification courses.
- Any other point of discussion with the permission of the Chair.

**Copy to:**
1.    Principal
2.    Registrar
3.    All HOD's

**IQAC Coordinator**

# DRONACHARYA
## College of Engineering

Khentawas, Farrukh Nagar, Gurugram, Haryana
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Maharshi Dayanand University (MDU) Rohtak, Haryana

**MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL HELD ON September 21st, 2020**

The meeting was held on Monday, September 21st, 2020 at 12:30 P.M. on Microsoft Teams.

The following members were present:

| Head of the Institution | Dr. Isha Malhotra |
|---|---|
| Senior Faculty | Dr. Ashok Kumar |
| | Dr. Yashwardhan Soni |
| | Dr. Ashima Mehta |
| | Dr. Vimmi Malhotra |
| | Dr. Dimple Saproo |
| Registrar | Dr. Anupam Dalal |
| Administrative Official | Dr. Hansraj Yadav |
| External experts | Dr. Sameer Kumar |
| IQAC Coordinator | Dr. Megha Goel |
| Alumni | Vertika Shukla |

The following agenda points were discussed and decision taken:

- To discuss innovative teaching methodologies of B.Tech and M.Tech Programme.

The HODs expressed their satisfaction regarding on-line and offline teaching of theory and practical courses. It was observed that lectures need to be delivered using more pedagogical approach. This way student interest would be built and attendance could be improved.

- To discuss the curricular aspects of the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was strategized that there is need to focus upon the growth of the slow learners. It was suggested to take more remedial/doubt classes for them.

- To discuss about conducting mentoring sessions for students.

Students must be encouraged to participate in various competitions held inside/outside the college premises. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- To discuss on discontinuation of B.Tech IT programme.

A review was conducted on the existing programs, leading to discussions on discontinuing the B.Tech IT branch.

- To discuss about certification courses.

It was suggested to encourage students to undergo certification courses.

As no other point of discussion was left, the meeting was declared as closed.